

BROUGHTON PRIMARY SCHOOL

SUMMARY

GOVERNORS ANNUAL REPORT TO PARENTS

Academic Year 2019/2020



**Broughton Primary School
Broughton Hall Road
Broughton
Flintshire
Tel: 01244 533752**

LIST OF GOVERNORS

Headteacher	Mrs. Melissa Kendrick
Chair of Governors	Mrs. Pam Millington
Community Governor	
Vice Chair of Governors	Dr Amy Ellison
Parent Governors	Dr Amy Ellison Mrs Cat MacAllister Mrs Kate Vaughan
LEA Governors	Cllr. Billy Mullin Cllr. Derek Butler Cllr. Mike Lowe
Community Governors	Mr Gary Mr. Alex Lewis Mrs Sue Stevens
Teacher Governors	Mrs. Jan Bibby Mr. Stephen Anderton
Non teaching Governor	Mrs. Helen Avery
Clerk to the Governors	Mr R Probert

TERM DATES 2020 - 2021

	Autumn Term 2020	
School Opens (Reception, Yr1, Yr3, Yr5 only)	Monday	7 th September
School Opens (All year groups)	Tuesday	8 th September
School Closes (Half Term)	Friday	23 rd October
School Opens	Monday	2 nd November
School Closes	Friday	18 th December
	Spring Term 2021	
Staff Training Day	Monday	4th January *
School Opens	Tuesday	5 th January
School Closes (Half Term)	Friday	12 th February
School Opens	Monday	22 nd February
School Closes (Easter)	Friday	26 th March
	Summer Term 2021	
School Opens	Monday	12 th April
School Closed (Bank Holiday)	Monday	3 rd May
School Closes (Half Term)	Thursday	27 th May
Staff Training Day	Friday	28th May *
School Opens	Monday	7 th June
School Closes	Thursday	15 th July
Staff Training Day	Friday	16th July *
Staff Training Day	Monday	19th July *
Staff Training Day	Tuesday	20th July *

Please note - Training days may be subject to change

Session Times

The school session times meet the statutory guidance issued by the Welsh Office.

Foundation Phase; 8:50 - 11:45, 12:45 - 3:10 (Reception children session finishes at 3pm)

Key Stage 2 8:50 - 12:15. 1:15 to 3:15pm

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GOVERNORS ANNUAL REPORT TO PARENTS

The National Assembly for Wales requires each school to use the headings as set out below as the required format for the content of the Governors' Annual Report to Parents.

SCHOOL ORGANISATION 2019 - 20

Mrs M Kendrick - Headteacher,

Mrs Jan Bibby - Deputy Headteacher

Mr Mike Elliott - KS2 Assistant Headteacher, Mr M Probert - FP Assistant Headteacher

<i>Class</i>	<i>Teacher</i>	<i>Year</i>	<i>Support staff</i>	<i>Support Staff cont.</i>
Red	Mrs K Derbyshire	Nursery (am)		
White	Mrs S L Threlfall & Mrs s Hitchmough	Nursery (am)	Miss Hayley Allen	Mrs. Margaret Mayhew
Green	Mrs K Derbyshire	Nursery (pm)	Mrs. Sandra Bailey	Mrs Rachael Parkinson
1	Mrs B Rees	Reception	Mrs. Esther Bentley	Mrs Sam Price
2	Mr W Jenkins	Reception	Mrs Caroline Catherall	Miss Sue Randle
3	Miss R Elliott	Reception	Mrs. Sharon Edwards	Mrs. Michelle Ravenscroft
4	Miss S Kirkham	Year 1	Mrs. Gwyneth Ellson	Mrs Helen Whymark
5	Mr J Roberts	Year 1	Mrs. Michelle Eriksen	
6	Mr M Probert	Year 1	Mrs R Fitzpatrick	
7	Miss L Blackwell	Year 2	Miss M Foulkes	
8	Mrs H Smallwood	Year 2	Mrs. Cerissa Garnett	
9	Mrs A Smith	Year 2	Mrs Sian Hitchmough	
KS2 10	Mrs A Williams	Year 3	Miss Bethan Hughes	Administration
11	Mrs H Warner Hunter	Year 3	Miss Elen Hunt	Mrs H Avery Business Manager
12	Mr M Elliott	Year 3	Mrs Ann Hurst	Mrs S Pearson
13	Mrs Owen -Phillips	Year 4	Mrs Christie Jenkins	Mrs L Hopwood
14	Miss S James Baker	Year 4	Mrs Jenny Joinson	Mrs J Hughes
15	Miss F Wallace	Year 4	Mrs Lin Jones	
16	Miss K Sturdy	Year 5	Miss. Sharon Jones	
17	Mrs K Goodhall	Year 5	Mrs Zeta Lloyd	
18	Mr L Williams	Year 5	Mrs Anna Lommano	
19	Mr R Collins	Year 6		
20	Miss B Hughes	Year 6	Secondment	Mrs A Owen
21	Mr S Anderton	Year 6		

Financial Details for 2019/2020

Total Employees	£1,881,737
Total Premises	£ 93,127
Total Supplies	£ 100,699
Government Grants/Income PLG/EIG/PDG	£ 125,477
Foundation Phase Funding	£ 139,806

All the delegated monies were used as per each heading. Within the heading of supplies is an amount of £79,124 to facilitate the purchase of every consumable item from pencils and paper through to computer software. This equates to approximately £51.01 per pupil per term. This budget heading has been supplemented by fund raising activities, such as non-uniform days, competitions and events organised by the Friends of Broughton, in order to provide an adequate level of resources that are required to effectively support teaching and learning activities.

Throughout the year visits and trips are arranged to support and enhance pupil's learning and experiences. Trips out of school are increasingly expensive (whether they are near or far), so in order to keep contributions to a minimum, calculations for each trip are based on the total cost of trips for each school department (eg. Foundation Phase, KS1, KS2). Despite contributions received from parents, in order to minimise cost to parents it is usually necessary for school to subsidise trips (field trips, residential, educational visits, etc.) All monies received for trips planned during the period of Lockdown were fully refunded.

Gifts and Additional Funding

Gifts and grants were received from the following local companies and agencies;

Payment of £140 from Davies Development for bottle testing.

Donation of £435 from Parc Jasmin Neighbourhood Watch

Donation of £8000 re Digital Pioneer School

Donation of £7000 from CLTA Creative Schools

Payment of £589 from Tempest photography for the children's photos.

Donation of £47 from Airbus

Donation of £50 from Broughton Community Centre

Other donations of £210

Action Taken by the Governing Body

No resolutions were taken.

Governors Expenses

Clerk vacancy none taken

Security Arrangements

No changes

School Inspection

The school was inspected by Estyn in July 2019. The school was judged to be excellent in all five inspection areas of

1. Standards
2. Wellbeing and Attitudes to Learning
3. Teaching and learning Experiences
4. Care, Support and Guidance
5. Leadership and Management

This is a phenomenal achievement for everyone associated with our school, as this puts us in the top 10% of schools in Wales who have secured the highest of judgements possible in the inspection process. The full report can be viewed on our website, www.broughton-primary.co.uk

School Policy

Prioritised areas for focus in 2019-20 were to; Develop a creative and inclusive, challenging and enriched whole school approach, that meets the requirements of the New Curriculum for Wales; To lead the development and implementation of Initial Teacher Training through partnership working with Bangor and Chester Universities - CaBan which supports internal professional development, research opportunities and leadership; Develop and design a whole school approach to Health and Wellbeing which permeates the ethos and culture of the entire school community; and finally, continue to develop the raising of standards in Welsh across the school, and to continue to build and further develop professional development of staff at all levels.

In March 2020 the school was closed to all pupils as part of the National Government approach to the Corona virus outbreak. In preparation for an extended lockdown teachers planned and provided a range of activities for all pupils using different platforms. These were Google classroom and Seesaw. Teachers

- provided a range language, math's, and topic-based activities set daily.
- Well Being Week staff provided a programme of activities for all the family to complete together.
- In some limited cases packs of work have been made for collection.

School have loaned nine Chrome Books and FCC provided wifi dongles to families.

Staff monitored the children accessing the work set and contact with parents who have been asked to ensure some kind of weekly contact is made with the class teachers; From Easter staff contacted parents of all pupils who have not uploaded or accessed any of the materials provided. Emails requesting contact and phone calls as a follow up to this have provided information regarding the wellbeing of all families. This was monitored weekly.

Prospectus

The School Prospectus is reviewed on an annual basis with a view to updating information regarding statutory changes that are required by the Welsh Assembly. We endeavour to provide information that accurately reflects Broughton Primary School. An updated 2020-21 prospectus is now available from school. Changes include class reorganisation and changes to personnel. In addition to the prospectus, parents also received information in the form of;

- New nursery handbook for parents; including virtual tour
- Reception Parents Handbook including virtual tour
- Open Evenings -Virtual tour and Q and A, Jumping Into the Juniors, and Maths Mastery Parental Engagement sessions in Reception Classes (parents observe Foundation Phase methods).
- Foundation Phase & Key stage 2 Curriculum Newsletters
- School Gateway - Departmental Newsletters, General Information and Reminders.
- Whole school news updates via Twitter @BroughtonCP
- School information via school website : www.broughton-primary.co.uk
- Digital platform for whole school; via Seesaw

School Strategies

The Governing Body has reviewed targets that have been set and, in consultation with School Improvement Advisors nominated by GWE, we have ensured that the targets are challenging and attainable. Monitoring on the procedures to improve quality, and their impact on standards and provision has been judged by GWE to have an "excellent" capacity to further improve standards",

The Governing Body has reviewed the targets during the year and the Finance Committee has reviewed the financial implications of these targets upon the school budget. The aim of the School Development Plan and the Self Evaluation Review is to develop high standards across the school.

At Broughton Primary School, "Being the best that we can be" represents our vision. This informs all aspects of school life. The whole school aims to be a community, which develops happy successful children who are highly motivated, work together and find learning exciting and relevant.

School Councils

The Pupil voice and learner participation is integrated into all aspects and all levels of school life and is important in achieving better learning outcomes for all our children. This area was identified as excellent practice in the ESTYN inspection and recognised that pupils had, " a sound understanding of their leadership roles within the school and take full advantage of the numerous opportunities to express their views on important aspects to influence the school's life and work", (July 2019). There are a variety of groups representing all age groups and they include; the Pupil Voice Council, digital leaders, Ecadets, Criw Cymraeg and the Healthy School and Eco Committees.

This year focus has been on the '5 ways to well-being' as part of the new curriculum. The pupils have focused on well-being, and during the lockdown period teachers planned activities directly linked to the well being curriculum and promoted national events such as Mental Health and Emotional Well-being Week. We have continued to incorporate a range of well-being activities into every day including, yoga, mindfulness, Go-noodle, Just Dance, Walk and Talk, growth mind-set discussions and techniques. This year the council have continued to work hard on raising the awareness of recycling within the school, recycling boxes for cardboard, plastic and pen recycling are now available and clearly labelled across the school.

Enrichment - Visits and Visitors to the School

This year there have been a number of trips and some school based activities led by other agencies. However, all trips planned for the summer term were cancelled. In- house these have included; Safety talks have been delivered by local services including the Fire Brigade, together with PSHE sessions led by the Police Schools Liaison Officer and the NSPCC. Also visitors include Technquest, Techno-camps and Maths workshops; Christmas Pantomime - travelling theatre group for Years 1 to 6; All Pupils in Keystage had six weeks swimming lessons planned. All pupils in Keystage 2 have taken part in Dementia Awareness Workshops and pupils in Year 5 and 6 have completed a community project making lavender bags and Memory aids for some of the residents in Warrendale Care Home. Another group of Years 5 and Year 6 pupils have taken part in Play Leader training together with Dinner ladies and support staff. As part of the theme JOURNEYS, Year 5 and 6 pupils invited representatives of ShelterCymru to talk to them about homelessness and the children collected items for the Foodbank. Flintshire Bio Diversity Officers supported the School by funding and helping plant trees on the school grounds with groups of pupils.

Out of school trips have included; Library visits, St Mary's Parish Church, a visit to a local Allotment, Reception pupils had a pre Christmas visit to see Santa in Greenfield Valley; The Choir and Keystage 2 children have performed in the community, showcasing their talents at the Pensioner Christmas parties in Airbus and the Community Centre.

In addition the children formed an Ipad Band, supported by MCC and KS2 staff, and entered a competition to perform at Theatre Clwyd. The Band were a huge success and managed first place the prize a fantastic of full Apple Garage Band Kit which included a mixing desk, speakers and audio cables to start us off.

Additional Educational Learning Needs

Broughton Primary is an inclusive school and a strength is personalising learning and ensuring the needs of all pupils are met. The school is designed and equipped to facilitate ease of access for pupils who are eligible for a school placement and have a mobility difficulty.

The school has specific policy documentation, which relates to pupils who have additional educational needs. The policy is in line with the Special Needs Code of Practice for Wales. The full documentation is available to view in school.

Through specific intervention programmes pupils have been targeted for inclusion through intense Literacy, Numeracy and Nurture programmes that have supported raising achievement. All pupils have one page profiles which supports person centred planning which is a consistent whole school approach to well being. Contributions from pupils, parents, teaching staff and external agencies support these.

The ALNCo and class teachers monitor pupil progress throughout the year using a range of assessments and attend reviews of all pupils with Parents and External Agencies. During transition phases, both the ALNCo. and class teachers share relevant information with other schools. During the Summer Term Broughton Primary Staff liaise with Secondary School staff to ensure continuity with provision that has been identified for individual children. The School has effective relationships with parents/ carers and external Agencies in order to be inclusive and meet the needs of all our pupils.

School has been proactive in its preparation for the changes in Additional Learning Needs Reform. Staff have participated in updated training which has been shared with the Governor Body and parents and carers. The school has an active role within the local cluster of schools; Saltney Ferry CP, Wood Memorial CP and St David's High School.

More Able and Talented

In Wales, the term, "able and talented" children is used to describe pupils who require enriched and extended opportunities across the curriculum to develop their abilities in one or more areas. Ability and talent can manifest itself in many ways, e.g. academic, practical, creative, and physical and socially. All children have the right to an education appropriate to their abilities and needs. Supporting the needs of able and talented children is a key factor in raising attainment and realising potential of all children by sharing high but realistic expectations of further success. Broughton Primary provides a range of educational opportunities for all children, carefully planned and executed to ensure high standards and promote challenging expectations.

Equality and Diversity

Broughton Primary is strongly committed to the principle and practices of equality and diversity. We will not tolerate bullying, physical aggression, racism or any other form of discrimination.

The Disability and Inclusion Policy and Disability Equality Scheme are in place to ensure the building and curriculum will be accessible to all pupils, parents and carers. This is in line with the Disability Discrimination Act. The designated governor for 2019/20 was Mrs. Pam Millington.

Toilets

There are sufficient toilet facilities available to all Foundation classes. However, following a recent toilet survey that identified that Keystage 2 the ratio of toilets needed to be increased and a significant remodelling of both the girls and boys toilets was undertaken in the summer holidays. The standard of cleaning is very good and the toilets are cleaned daily. Additional cleaning regimes have been implemented due to the Covid 19 virus and there is a cleaner on school site at all times.

Sport

During the school year Football, Dodgeball, Gymnastics, Swimming, Netball, have been developed through after school clubs. Broughton Primary entered a number of local tournaments in all sporting areas. School teams did take part in a small number of Urdd competitions due many being cancelled as a consequence of Covid 19. The Airbus Community Cross County Cup was entered by a mixed football team. The boy's football team entered a number of tournaments including the Tom Roberts Cup, Ron Bishop Tournament and the girls team were successful in reaching the final and played at Everton. School has continued swimming tuition to include all pupils in Keystage 2 on a rota basis at Buckley Leisure Centre. Pupils contribute to the cost of transport and School pays for the tuition and an additional instructor to facilitate smaller group instruction.

The Use of Welsh Language

Flintshire provides a scheme of work to ensure continuity and provision through the key-stages.

Staff use incidental Welsh regularly and plan follow up work on a weekly basis. All staff are encouraged to develop their knowledge and fluency in Welsh. The School has a strong relationship and commitment to improve and regularly utilises the LA's Athrown Bro. The Staff and pupils are part of the Cymraeg Campus initiative to support and promote the Welsh language around the School Community. The Criw Cymraeg support all learners within the school and have achieved the Bronze Award and are working on the Silver Award

Destination of Year 6 School Leavers 2020

St David's High School, Saltney- 23 pupils; Maes Garmon, Mold, 1 pupil; Buckley Elfed- 2 pupils; Hawarden High- 4 pupils; Castell Alun, Hope- 1 pupil; Out of County- 34 pupils.

We continue to strengthen our links with St David's High School, Saltney and the Consortium of local schools and their head teachers who meet termly to discuss strategic planning and consistency of approach to learning.

Community Links

The school is very active in promoting links with colleagues in education. We are a Lead School for Bangor, and Chester student teachers following the reorganisation of Initial Teacher Training in North Wales 2021, now called CaBan. Our responsibilities include leading and delivering lectures in a wide range of subjects for students in our network. There is a designated member of staff who is leading this initiative. We also have students from Coleg Cambria, work placements from St David's High School, Hawarden High and the Richard Gwyn High School during term time. Reception Parents have worked with their children in the classroom environment. This has supported parental understanding of the Foundation Phase approach to learning.

Our immediate links within the Broughton Community continue to go from strength and are firmly established. In connection with the Broughton and Bretton Twinning Association, unfortunately the planned exchange trip has had to be cancelled. More localised activities include; visits to the Local Allotment Association, the Parish Church, and Airbus with the Choir; links to Playgroups, Broughton Library and Broughton Shopping Park. Also Tesco and the Co-Op have generously supported the fundraising organised by Friends of Broughton (FoBs).

In addition links have been made with residents in the local residential care home Warrendale with a very successful project supporting residents with dementia. The Digital Leaders once again supported parents on Parents Evening with the uploading of the SEESAW accounts and use QR codes.

Fundraising

The children have identified and been involved in fundraising activities and donations have been made to the following charities during the year. A total of £871.74 was collected and shared as follows;

Non Uniform Day; Children in Need- £607.69, Save the Children - £264.05.

Friends of Broughton

The Friends of Broughton are going from strength to strength and through their tireless fundraising and various events throughout the year are making a much valued impact on the facilities and provisions of equipment and activities, which otherwise would be out of reach of the school.

Income and Purchases

Funds raised between September 2019- July 2020 - £2,287.61

Items purchased- September 2019- July 2020 -, ICT equipment, outdoor play equipment

Many thanks to all those involved in organising events and to parents and families for their continued support.

Attendance

Measures to reduce the number of unauthorised absences:

- Encourage parents to contact school should the pupil be unable to attend.
- Encourage parents, on a regular basis to inform school of any changes to the home telephone number or contact address.
- To continue to personally contact parents / carers should pupils not arrive in school and no message has been received regarding pupil absence by 09:30
- Coloured coded letters indicating attendance percentages for each term

Data Collection

Due to the National response to Covid 19 and the lockdown of educational settings from March 28th 2020, there was no collection of school data for this academic year.

LOOKING FORWARD

Achievements 2019-20

- Budget allowed the move to a three form entry in both Foundation Phase and Keystage 2 departments
- School is recognised and has shared excellent practice with other schools in GwE consortia exemplifying our readiness for the new the curriculum and assessment arrangements "Curriculum for Wales."
- CaBan ITE Lead School role is successful in supporting professional learning opportunities
- Completed the remodelling of the junior toilet facilities in Keystage 2
- Replaced the hall floor due to the uneven lifting of wooden blocks.

Future Targets 2020-21

- Improve outdoor learning for Foundation Phase Years 1 and Year 2.
- Continue to raise standards in Welsh Second Language supported by our Criw Cymraeg and achieve Silver Award.
- Increase IT hardware equipment to facilitate whole class sets of Ipads and Chromebooks
- All statutory requirements of the new ALN reform are in place for September 2021.

And finally... from the Chair of Governors;

It doesn't seem that long since I was writing to you last year and celebrating the fantastic achievements of the children and staff at school when "Excellent" was received across all disciplines from the Estyn Inspectors.

What a change this year, with the restrictions that COVID 19 has enforced on everyone. This has been an exceptionally difficult time for everyone, children, parents and teachers.

Parents had to adapt to home schooling with the help of teachers providing on-line work, also with a great many parents working from home which produced its own difficulties.

Broughton Primary School was a hub school, accommodating pupils from other schools in the area whose parents are essential workers. This in its own way was a situation never encountered before but the senior management team and teachers rose to the occasion providing a safe environment for pupils and staff. This also involved the cleaners who did and are still doing a tremendous job cleaning to keep everyone safe, throughout the day.

Getting ready for the return to school in September again was a mammoth task. Putting children in their class bubbles organising play and lunch times. With nearly 600 children in school you can only imagine the work that was carried out during the school holidays. New toilet facilities were installed and a deep clean was carried out, that was on top of arranging classroom and time tables for entry and leaving school.

I have not been able to go into school to see the children at their work which I always enjoy

There is nothing better than having a chat with the children to put a smile on my face. I have really missed that, but hopefully in the not too distant future things will return to some kind of normality.

The governors have been active in their Virtual Meetings which have continued throughout the year. Getting to grips with the technology has been more difficult for some of us but it would appear we have mastered it! The work of the governors has continued throughout.

On behalf of the Governors I wish to thank Mrs. Kendrick, her senior management team and all staff for the extra work they have carried out during this difficult time to keep the children learning at home and keeping them settled and safe when they returned to school.

Finally, I thank all parents for their support and co-operation when on school grounds which has helped to keep children and staff in a safe environment.

I hope you and your family are able to see each other over the Christmas period and I look forward to next year and going back to some form of normal.

Yours truly,

Pam Millington
Chair of Governors
Broughton Primary School