



Digital Policy 2021-22

Introduction

The use of digital technology is an integral part of the New Curriculum for Wales, it can support teachers in underpinning the four purposes of the curriculum and is a key skill for everyday life. Digital tools and skills can be used to acquire, organise, store, manipulate, interpret, communicate and present information. At Broughton Primary School we recognise that learners are entitled to quality hardware and software and a structured and progressive approach to the learning of the skills needed to enable them to use technology effectively. The purpose of this policy is to state how the school intends to provide this provision.

Aims of digital learning in our school

The overall aim of digital learning at Broughton Primary School is to enrich learning for all learners and to ensure that staff develop the confidence and competence to use digital technology to enhance teaching and learning.

Digital learning provides opportunities for learners to:

- develop their digital competence through the New Curriculum for Wales and the Digital Competence Framework (DCF)
- use digital technology to find, explore, analyse, exchange and present information responsibly and creatively
- develop logical thinking and problem solving skills
- be responsible digital citizens

Planning and Delivery

Within the Foundation Phase (FP) and Key Stage Two (KS2) digital learning is holistic and integral throughout the curriculum. Digital competence skills are embedded as cross curricular skills across the school curriculum. However, sometimes skills may need to be taught in stand-alone lessons. Learner's digital competence skills are developed through a range of experiences that involve finding, developing, creating, problem solving and presenting information and ideas.

Progression

Curriculum planning will ensure continuity and progression using the New Curriculum for Wales and the DCF as a supporting framework. The school recognises that progression in digital learning involves four main aspects:

1. the progressive development of learners' skills, knowledge and understanding
2. breadth of digital applications and technologies
3. increased complexity of contexts in which digital skills are applied
4. the growing autonomy of the learners in their learning

The skills of enquiry, questioning, information seeking and staying safe online are nurtured and developed as tools for life long learning.



Pupils with Additional Learning Needs (ALN)

Broughton Primary School recognises that learners with ALN including more able and talented (MAT) and English as an additional language (EAL) benefit from digital learning experiences as it can;

- cater for children's individual needs
- increase access to the curriculum
- enhance language skills

The AENCO, Digital Leader and outside agencies where necessary, will jointly advise teachers on the digital support which can be provided to individual children with educational needs. If the situation arises, the school will endeavour to buy appropriate digital resources to suit the specific needs of the child. The school currently provides identified learners with a 1-1 iPad with accessibility features such as Office Lens, Immersive Reader and dictate to create a more inclusive learning experience.

During Covid 19

When individual learners are required to isolate following Test Trace Protect advice, links to learning activities will be provided remotely for the duration of their isolation period via SeeSaw and Google Classroom platforms. See Broughton Blended Learning Policy for more information.

Equal Opportunities

All learners regardless of race, gender or ability will have the opportunity to develop their digital skills. We will ensure that all our learners have equal access to digital resources, have equal opportunities to develop their digital competency skills and use software and technology that is appropriate to their ability.

Health and Safety

It is imperative that all electrical equipment is kept in good working order and is tested in accordance with Flintshire County Council guidance. Staff have a responsibility to report faulty equipment to a member of the senior leadership team.

Cross-cutting themes

Learners will be given opportunities to use digital technology to explore the cross-cutting themes outlined in the New Curriculum for Wales. In particular Broughton Primary recognises the importance in using digital technology as a resource to support learners' knowledge and understanding of the cultural, economic, environmental, historical and linguistic characteristics locally, nationally and internationally. Digital technology is used to introduce learners to less familiar contexts, broadening their horizons, engaging with perspectives different from their own and appreciating wider challenges and issues.

Hardware and Software Resources

An up to date audit of resources is kept and acquisition of appropriate resources is planned in line with provision of staff development and the school development plan. Desktop computers connected to touchscreens are situated in each classroom. iPads, laptops and Chromebooks are available and used in a flexible way throughout the school. All teaching staff are provided with an iPad. Acceptable use agreements are signed by staff.



Professional Development

Support and training will be given to all staff to develop their confidence and competence in the use of digital technology as a tool for both teaching and professional practice. Staff are encouraged to develop their professional learning needs identified as part of their continuous professional development. Relevant professional learning will be identified for individual teachers and support staff and, where appropriate, whole staff INSET will be delivered by various means such as twilight sessions, staff meetings, online courses and/or during a staff development day.

Secure Environment for learners having online access

See Acceptable Use policy and Data-Protection Policy

Use of digital technology in school management

The school considers it important that all staff endeavour to use digital technology confidently in their daily work for teaching, activity sheets, displays, planning and assessment. SIMS is also used for registration purposes by class teachers and by the administration team.

Upgrading and Replacement of Infrastructure

The current infrastructure has been designed to meet the needs of the school at the current time. All technology is currently operating on a network installed and maintained by Flintshire County Council. Web access on this line is filtered by Smoothwall using Welsh Government recommendations.

Monitor and Review

Monitoring is carried out by members of the senior leadership team in the following ways:

- informal discussion with staff and learners
- observation of displays/learning walks
- evidence within children's individual folders on Seesaw and Hwb

The effectiveness of this policy will be monitored by the Headteacher, Senior Leadership Team, Governors and staff.

This policy was updated in September 2021 shared with staff. The date for the next policy review is September 2022 or sooner if required.

Policy approved by Head Teacher: Date:.....

Policy approved by Governing Body: (Chair) Date: