

Risk Assessment

Risk Assessment No: Premises

Activity Assessed	School Covid-19 operational assessment 2021	Date	19th September 2021
Assessment Completed By	Melissa Kendrick	Person(s) Consulted	Compliance Education

Persons Exposed	Employees <input checked="" type="checkbox"/>	Contractor <input checked="" type="checkbox"/>	Young Person <input checked="" type="checkbox"/>	Expectant Mother <input checked="" type="checkbox"/>	Visitors and/or Public <input checked="" type="checkbox"/>	Trespassers <input checked="" type="checkbox"/>
Frequency of Exposure	Continually <input type="checkbox"/>	Hourly <input type="checkbox"/>	Daily <input checked="" type="checkbox"/>	Weekly <input type="checkbox"/>	Monthly <input type="checkbox"/>	Yearly <input type="checkbox"/>
Duration of Exposure	Less than 1hr <input type="checkbox"/>	1-2 hrs <input type="checkbox"/>	3-4 hrs <input type="checkbox"/>	5-6 hrs <input type="checkbox"/>	7-8 hrs <input type="checkbox"/>	More than 8 hrs <input checked="" type="checkbox"/>

Probability - (5=Very Likely, 4=Likely, 3= Quite Possible, 2= Possible, 1= Unlikely)
 Severity - (5=Catastrophic, 4=Major, 3=Moderate, 2=Minor, 1=Insignificant)

0-8 - Low risk No Action Required.
 9-15 - Medium risk Ensure adequate controls are in use.
 16-25 - High Risk Stop operation and implement adequate control measures

No	Hazard	Initial			Existing Control Measures	Residual			Additional Controls
		Severity	Probability	Risk		Severity	Probability	Risk	
1	Transmission of Covid 19 due to close contact Low	4	2	8	<ul style="list-style-type: none"> Reduce close interactions between staff and learners where possible Encourage physical distancing in indoor communal areas and outside of the classroom, such as corridors, recognising that this may not be possible with younger children or with learners that require one to one support Testing available for contacts of confirmed positive cases as directed by TTP Face coverings continue to be recommended on school transport and taxis Face coverings may be worn by staff and visitors indoors in communal areason the school site School will maintain adequate ventilation in all used areas Toilets will be cleaned regularly and pupils will wash/sanitize hands before and after use 	4	1	4	

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					<ul style="list-style-type: none"> All pupils, staff and visitors will wash/sanitise hands before entering the building. 				Maintain cleaner on site during day
2	<p>Transmission of Covid 19 due to close contact</p> <p>Moderate</p>	4	3	12	<ul style="list-style-type: none"> Implement arrangements aimed at reducing close interactions between staff and learners. This may include: <ul style="list-style-type: none"> not holding large group gatherings such as whole school/ whole phase assemblies maintain the use of internal one-way systems using outdoor spaces where possible Physical distancing of adults in place in classrooms depending on room capacity and risk assessment, recognising that this may not be possible with younger children or with learners that require one to one support Targeted/focused testing used where there are local risks identified by TTP. Testing available for contacts of confirmed positive cases Face coverings are not routinely recommended outdoors, but should be worn in communal areas and in classrooms if adults wish to. Face coverings continue to be recommended on school transport (taxi) Encourage wearing of face coverings by staff and visitors in schools when moving around communal areas outside of the classroom, such as corridors School will maintain adequate ventilation in all used areas Where possible separate toilets will be provided for different groups of learners, 	4	2	8	<p>Additional hand sanitizers fixed to wall throughout the wall - hall, classrooms Office etc</p>

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					toilets will be cleaned regularly and pupils will wash/sanitize hands before and after use <ul style="list-style-type: none"> All pupils, staff and visitors will wash/sanitise hands before entering the building. 				
3	Transmission of Covid 19 due to close contact High	4	4	16	<ul style="list-style-type: none"> Implement arrangements aimed at reducing close interactions between staff and learners. This may include: <ul style="list-style-type: none"> not holding large group gatherings such as assemblies the use of one-way systems using outdoor spaces where possible floor signage reduced Physical distancing encouraged in classrooms. This may include forward facing desks depending on room capacity and risk assessment, recognising that this may not be possible with younger children or with learners that require one to one support Twice weekly LFD testing available for staff to help identify and isolate asymptomatic cases as soon as possible Face coverings should be worn by staff and visitors in schools when moving around indoor communal areas outside of the classroom, such as corridors, where physical distance cannot be maintained School will maintain adequate ventilation in all used areas Where possible separate toilets will be provided for different groups of learners, and toilets will be cleaned regularly and pupils will wash/sanitize hands before and after use All pupils, staff and visitors will wash/sanitise hands before entering the building. 	4	2	8	

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4	Transmission of Covid 19 due to close contact Very High	4	4	16	<ul style="list-style-type: none"> Reduce close interactions between learners to the lowest practical level. This may include the measures set out at the High level as well as introduction of contact groups and potentially pausing after school/breakfast provision, or team sports where necessary and advised by TTP/PHW Physical distancing of adults with adults and recognising that this may not be possible with younger children or with learners that require one to one support Twice weekly LFD testing available for staff help identify and isolate asymptomatic cases as soon as possible Face coverings continue to be recommended on school transport (Taxi) Face coverings should be worn by staff and visitors in all indoor areas, including classrooms, where physical distance cannot be maintained School will maintain adequate ventilation in all used areas Where possible separate toilets will be provided for different groups of learners, where this is not possible toilets will be cleaned regularly and pupils will wash/sanitize hands before and after use All pupils, staff and visitors will wash/sanitise hands before entering the building. 	4	2	8	
5	School closure and reopening	4	3	12	<ul style="list-style-type: none"> The school is inspected weekly to maintain the security of the building All statutory checks are completed All non-critical business infrastructure electrical appliances are turned off and plugs removed from sockets, 	4	1	4	

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					<ul style="list-style-type: none"> All water supplies isolated at the mains and where possible we will drain down all water systems. All waste is removed and external bins are securely placed away from the building. 				
6	Staff and students displaying symptoms	4	4	16	<ul style="list-style-type: none"> Head/SLT to be notified. Staff and Students displaying symptoms of Coronavirus will be sent home and asked to follow TTP system. https://gov.wales/test-trace-protect-html Where necessary the infected person will be moved to a designated isolation room whilst arrangements are made for the person to be collected and taken home. A dedicated toilet has been made available. In a case of a positive result, these areas will be deep cleaned and if necessary fogged before use. Suitable PPE is available for staff where social distancing cannot be maintained. Staff and Students who have been in contact with the ill person will wash their hands thoroughly for 20 seconds. A staffing overview is in place to ensure safe staffing levels are achievable, agreed established and monitored appropriate to group sizes/ pupil needs and the activities required. If a pupil is sent home with a suspected case their work area will be cleaned and wiped down, with PPE available for staff. Where pupils cannot attend site distance learning will be available via the electronic links. If whole class/year group closure is advised by TTP due to cluster outbreak Online learning will resume. If staff member or student develops symptoms off site they must not attend site 	4	2	8	

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					and will follow local government guidance for isolation / testing. Positive Result <ul style="list-style-type: none"> Welsh TTP to be followed. The school will work closely with the Local Health Protection Team and follow their advice. 				
7	Unable to social distance on public transport	4	4	16	Public Transport <ul style="list-style-type: none"> Staff and Students are advised to practice social distancing and to follow current government guidelines. Car Sharing <ul style="list-style-type: none"> All Staff will avoid car sharing where possible if not from the same contact group or extended household. WG recommends alternative forms of travel are used in place of car sharing 	4	1	4	
8	Unable to social distance when administering first aid	4	4	16	<ul style="list-style-type: none"> The school will ensure an adequate number of First Aiders (Paediatric First Aid for EYFS, First Aid at Work, Emergency First Aid) are always available. The school will ensure all First Aiders receive refresher training as required For advice on CPR during COVID-19 please follow the link below https://www.resus.org.uk/covid-19-resources/covid-19-resources-general-public/resuscitation-council-uk-statement-covid-19 RIDDOR <ul style="list-style-type: none"> The school will work closely with the Local Health Protection Team and follow their advice The school will contact Compliance Education and LA corporate health and 	4	1	4	

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					safety immediately to report any confirmed Coronavirus cases or serious injuries as it may be necessary to file an HSE RIDDOR report.				
9	Cleaning	4	3	12	<ul style="list-style-type: none"> A high standard of cleaning must be maintained Cleaning checklists/ records to be kept Additional cleaning should remain where required i.e. where toilets, outdoor/ indoor play equipment is being shared by different learning groups PPE is provided for cleaning staff Staff are trained in the safe use of PPE and COSHH Cleaners will maintain physical distancing at all times whilst on site The school is cleaned with normal household disinfectant Any contaminated (suspected/confirmed) waste should be double bagged and stored for 72 hours before disposal All spillages of blood, faeces, saliva, vomit, nasal and eye discharges should be cleaned up immediately (always wear PPE). 	4	1	4	Caretaker to update head weekly on the checklists
10	Group Activities/ Lessons	4	4	16	<ul style="list-style-type: none"> Physical Education should take place outside where possible. Where pupils are likely to be in close contact efforts will be made to limit this contact If communal areas are used for group activities/ lessons they should be cleaned down after use. All communal areas in use should remain well ventilated Activities such as singing should be carried out following latest government guidance/ risk assessment 	4	2	8	

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					<ul style="list-style-type: none"> Pupils will attend in PE kit for their designated PE day, this will eliminate the need for changing rooms 				
11	Coronavirus spread from one country to another	4	4	16	<ul style="list-style-type: none"> Welsh government guidance will be followed by staff and pupils returning from outside of the UK 	4	1	4	
12	Staff/Pupils at increased risk <i>(ECV/ BAME/Expectant Mothers)</i>	5	4	20	<ul style="list-style-type: none"> Staff/ pupils from these categories may attend the workplace/school as long as they are able to follow current control measures in place Where necessary individual risk assessments will be carried out Staff/ students to follow advise given to them by their GP/Medical professional 	5	2	10	
13	Educational visits	3	3	9	<ul style="list-style-type: none"> Visits will take place inline with current threat level RA will be requested from external sites/transport companies. 	3	2	6	

ACTION ARISING FROM RISK ASSESSMENT

No	Risk Rating	Action Required:	Person (s) Responsible	Target Date	Date Completed

Acknowledgement

The following members of staff have read this risk assessment.
Their signatures are confirmation that they have read and understood all of that which is within its contents.

Name	Signature	Date	Name	Signature	Date