



Broughton Primary's Play Buddies Club

**Parental Involvement
Policy**

Parental Involvement Policy

- Encourage and welcome parents/careers involvement in the management and day to day running of this provision
- Provide high quality day care that enhances the development care and education of re school children in a safe and stimulating environment where they learn through play in partnership with parents/careers
- Welcome parents/careers who want to come directly involved in the activities of the provision and provide opportunities to do so.

We will do this by:

- Encouraging parents/ carers to visit us with their child before registering
- Informing parents/ carers of the ethos statement of purpose operational plan and policies and procedures of name of provision prior to their child starting.
- Recognising and respecting that parents/carers have the prime responsibility for their children
- Asking parents/carers to provide a comprehensive and detailed account of the needs and preferences of their child before starting
- Working in partnership with parents/carers to meet the needs of children both individually and as a group
- Recognising that parenting is a shared responsibility for parents who live apart and providing an inclusive approach to involving and providing information to both parents (where this does not conflict with the child's safety and wellbeing)
- Making every effort to communicate clearly with all parents/careers
- Operating a settling in policy for all children who attend (name of provision)
- Welcoming and helping new parent/careers to become familiar with the day to day routine and good practice of the provision
- Providing regular (newsletters, communications) about our provision to parents/carers and inviting them to contribute
- Encouraging parents/carers to take part in the provisions activities learn about the pre school curriculum and the importance of play in their child development in (name of provision) and at home
- Welcoming all contributions (skills, knowledge and interest) from parents/carers to the benefit of (name of provision)

- Sharing details of a child's achievements any changes of behaviour, etc and encouraging all parents/carers to discuss the progress of their child formally or informally in confidence and in privacy as they need
- Providing a key worker system that enables parents/carer to have a consistent adult with whom they can share information about their child's activities and development.
- Recognising that parents/carers have the right to access their child's records in line our policy about privacy and confidentiality. (Any third party requests for information will be discussed with parents/carers and information shared only with their consent - unless this may place the child's welfare at risk)
- If a child is identified as a child in need (section 17 of the children act 1989) information will be given to referring agencies with parents/carers permission.
- Notifying all parents/carers about meetings and relevant training, which we may hold at various times and venues to meet their access needs.
- Informing all parents/carers about how to make any queries, compliments complaints, concerns or suggestions including providing a copy of (name of provision)'s complaints procedure.
- Involving parents/carers to purchase Wales PPA publications and Smalltalk magazine
- Encouraging parents/carers to play an active part in the management (committee/friends' Association/volunteer rota system) of (name of provision) and a role in the democratic decision making of Wales PPA.
- Operating effective and accessible policies and procedures.

This parental involvement policy and procedure was passed for use in Broughton Primary's Play Buddies.

On:.....

By:.....Position:.....

By:.....Position:.....

By:.....Position:.....

Date of planned review:.....